

Remote Learning Policy

Foxes Piece School



January 2024

At times we may need to revert to Home Learning and these are the procedures we would follow.

Aims

- Ensure consistency in the approach to remote learning for pupils who aren't in school
- Set out expectations for all members of the school community with regards to remote learning

Roles and responsibilities

Setting work for the class:-

- Teachers to set work for their class using Class Dojo online.
- Teachers to communicate with pupils and families through Dojo, phone calls virtual meetings and email to ensure consistency of work set. .

Providing feedback on work:-

- Children will upload work onto Class Dojo on the portfolio page when completed.
- Teachers will respond using comments when providing feedback.

Keeping in touch with pupils who *aren't* in school and their parents:-

- Teachers to maintain contact with children in the class using Class Dojo for setting work, general messages, providing feedback and messaging. Children who are not contactable on Class Dojo will receive regular phone calls to check in with their progress and physical learning packs.
- Messages sent over Class Dojo may be answered during normal school hours.

Attending virtual meetings with staff, parents and pupils:-

- Staff are to dress in a professional manner, similar to work when in school.
- Online lessons to take place, if possible, in a quiet place with suitable backgrounds.

Senior Leaders

Alongside any teaching responsibilities, senior leaders are responsible for:-

- Co-ordinating the remote learning approach across the school.
- Monitoring the effectiveness of remote learning through monitoring feedback teachers and sharing successful approaches.
- Monitoring the security of remote learning systems, including data protection and safeguarding considerations.

Designated Safeguarding Lead

The DSL is responsible for:-

Providing a duty of care to safeguard and promote the welfare of children. They should be aware of the signs and indicators of abuse and know what to do and who to speak to if they become concerned about a child or if a child discloses to them.

Pupils and parents

Staff can expect pupils learning remotely to:-

- Be contactable on a regular basis.
- Complete work to the deadline set by teachers
- Seek help if they need it by contacting the school office or speaking to the teacher using Class Dojo.
- Alert teachers if they're not able to complete work

Staff expect parents with children learning remotely to:-

- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if needed. Laptops will be provided for children who are unable to access one at home.

Governing body

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible.
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons.