

# **Children with Health Needs who cannot attend school**



## **February 2024**

**Approved at Premises, Finance and Personnel Committee**

**Review Date February 2025**

## **Aims**

Foxes Piece School aims to support the local authority and ensure that all children who are unable to attend school due to medical needs, and who would not receive suitable education without such provision, continue to have access to as much education as their medical condition allows, to enable them to reach their full potential. Due to the nature of their health needs, some children may be admitted to hospital or placed in alternative forms of education provision. We recognise that, wherever possible, people should receive their education within their school and the aim of the provision will be to reintegrate pupils back into school as soon as they are well enough. We understand that we have a continuing role in a pupil's education while they are not attending the school and will work with the Local Authority, HealthCare Partners and families to ensure that all children with medical needs receive the right level of support to enable them to maintain links with their education.

## **Legal Framework**

This policy has due regard to all relevant legislation and statutory guidance including comma but not limited to comma the following:

- Education Act 1996
- Equality Act 2010
- Data protection act 2018
- DfE [2013] ensuring a good education for children who cannot attend school because of health needs
- DFE (2015) supporting pupils at school with medical conditions.

This policy operates in conjunction with the school policies

- Attendance policy
- Child protection and safeguarding policy
- Data protection policy
- Records management
- Special educational needs and disabilities (SEND) policy
- Accessibility policy

## **Definitions**

Children who are unable to attend school as a result of their medical needs may include those with:

- Physical health issues
- Physical injuries
- Mental health problems, including anxiety issues
- Emotional difficulties or school refusal
- Progressive conditions
- Terminal illnesses
- Chronic illnesses

Children who are unable to attend mainstream education for health reasons may attend any of the following:

- Attending a hospital school; a special school within a hospital setting where education is provided to give continuity whilst the child is receiving treatment.
- Receiving home tuition; many LA's have home tuition services that act as a communication channel between schools and pupils on occasions where pupils are too ill to attend school and are receiving specialist medical treatment.
- Attending a medical Pupil Referral Unit; these are LA establishments that provide education for children unable to attend their registered school due to their medical needs.

### **Roles and responsibilities**

Foxes Piece School is responsible for ensuring:

- arrangements for people who cannot attend school as a result of their medical needs are in place and are effectively implemented
- termly review of the arrangements made for pupils who cannot attend school due to their medical needs
- Roles and responsibilities of those involved in the arrangements to support the needs of pupils are clear and understood by all
- robust systems are in place for dealing with health emergencies and critical incidents, for both on and off site activities
- staff with responsibility for supporting people with health needs are appropriately trained

### **The headteacher is responsible for:-**

- Working with Buckinghamshire Council school to ensure compliance with the relevant statutory duties when supporting pupils with health needs
- Working collaboratively with parents and other professionals to develop arrangements to meet the best interests of children
- ensuring their arrangements put in place to meet people's health needs are fully understood by all those involved and acted upon
- appointing a named member of staff who is responsible for people with healthcare needs and liaises with parents, pupils, the local authority, key workers and others involved in the pupils care
- ensuring the support put in place focuses on and meets the needs of individual pupils
- arranging appropriate training for staff with responsibility for supporting pupils with health needs
- providing teachers who support pupils with health needs with suitable information relating to a person's health condition and the possible effects their condition and/or medication taken has on the pupil
- Providing reports to the local authority on the effectiveness of the arrangements in place to meet the health needs of pupils notifying the local authority when a pupil is likely to be away from school for a significant period of time due to their health needs.

Named member of staff

Foxes Piece School will have designated members of staff which are Karen Byer/Lisa Dempsey.

They are responsible for:-

- Dealing with pupils who are unable to attend school because of medical needs.
- Actively monitoring people progress and reintegration into school.

- Supplying pupils education providers with information about the child's capabilities, progress and outcomes.
- Liaising with the headteacher, education providers and parents to determine pupils programmes of study whilst they are absent from school.
- Keeping peoples informed about school events and encouraging communication with their peers.
- Providing a link between pupils and their parents, and the Local Authority.

### **Staff**

Teachers and support staff are responsible for:-

- Understanding confidentiality in respect of people's health needs.
- Designing lessons and activities in a way that allows those with health needs to participate fully and ensuring pupils are not excluded from activities that they wish to take part in without a clear evidence based reason.
- Understanding their role in supporting pupils with health needs and ensuring they attend the required training.
- Ensuring they are aware of the needs of their pupils through the appropriate and lawful sharing of the individual's pupils health needs.
- Ensuring they are aware of the signs calmer symptoms and triggers of common life threatening medical conditions and know what to do in emergency.
- Keeping parents informed of how their child's health needs are affecting them whilst in the school.

### **Parents**

Parents are expected to:-

- Ensure the regular and punctual attendance of their child at the school where possible.
- Work in partnership with the school to ensure the best possible outcomes for their child.
- Notify the school of the reason for any of their child's absences without delay.
- Provide the school with sufficient and up to date information about their child's medical needs.
- Attend meetings to discuss how support for their child should be planned.

### **Local Authority Duties**

The Local Authority must arrange suitable full-time education for children of compulsory school age who, because of illness, would not receive suitable education without such provision. The headteacher has duties to support the Local Authority in doing so.

The Local Authority should:-

- Provide such education as soon as it is clear that a pupil will be away from school for 15 days or more, whether consecutive or cumulative. They should liaise with the appropriate medical professionals to ensure minimal delay in arranging appropriate provision for the pupil.
- Ensure the education pupils receive is of good quality, allows them to take appropriate qualifications, prevents them from falling behind their peers in school, and allows them to reintegrate successfully back into school as soon as possible.

- Address the needs of individual pupils in arranging provision.
- Have a named officer responsible for the education of children with additional health needs and ensure parents know who this is.
- Have a written, publicly accessible policy statement on their arrangements to comply with their legal duty towards children with additional health needs.
- Review the provision offered regularly to ensure that it continues to be appropriate for the child and that it is providing suitable education.
- Give clear policies on the provision of education for children and young people under an over compulsory school age.

The Local Authority should not:-

- Have processes or policies in place which prevents a child from getting the right type of provision and a good education.
- Withhold or reduce the provision, or type of provision, for a child because of how much it will cost.
- Have policies based upon the percentage of time a child is able to attend school rather than whether the child is receiving a suitable education during that attendance.
- Have list of health conditions which dictates whether or not they will arrange education for children or inflexible policies which result in children going without suitable full-time education [or as much education as their health condition allows them to participate in].

### **Managing absences**

Parents are advised to contact the school in time on the first day their child is unable to attend due to illness.

The school will provide support to pupils who are absent from school because of illness for a period of less than 15 school days by liaising with the pupils parents to arrange school work as soon as the pupil is able to cope with it or part time education at school. The school will give due consideration to which aspects of the curriculum are prioritised in consultation with the pupil, their family and the relevant members of staff.

For periods of absence that are expected to last for 15 or more school days, either in one absence or over the course of a school year, the named person with responsibility for pupils with health needs will notify the local authority, who will take responsibility for the pupil and their education.

Where absences are anticipated or known in advance, the school will liaise with the local authority to enable education provision to be provided from the start of the pupils absence. For hospital admissions, the appointed named member of staff would liaise with the local authority regarding the programme that should be followed while the pupil is in hospital.

The local authority will set up a personal education plan [PEP] for the pupil which will allow the school, the local authority and the provider of the pupils education to work together.

School will monitor pupil attendance and mark registers to ensure it is clear whether the pupil is, or should be, receiving education otherwise than at school. The school will only

remove the pupil who is unable to attend school because of additional health needs from the school roll where :- decided by a medical officer is unlikely to be in a fit state of health to attend school, before ceasing to be of compulsory school age and - neither the pupil nor their parent has indicated to the school the intention to continue to attend the school, after ceasing to be of compulsory school age. A people unable to attend school because of their health needs will not be removed from the school register without parents or consents and certification from the medical officer, even if the local authority has become responsible for the pupils education.

### **Support for pupils**

- where people has a complex on term health issue the school will discuss the pupil's needs and how these may be best met with the local authority, relevant medical professionals, parents and, where appropriate, the people.
- The local authority expects the school to support pupils with health needs to attend full-time education wherever possible, or for the school to make reasonable adjustments to pupils programmes of study where medical evidence supports the needs for those adjustments.
- The school will make reasonable adjustments under people's individual healthcare plans [IH CPS], in accordance with the supporting pupils with medical conditions policy.
- Pupils admitted to hospital will receive education as determined appropriate by the medical professionals and hospital tuition team at the hospital concerned.
- During a period of absence, the school will work with the provider of the pupils education to establish and maintain regular communication and effective outcomes.
- Whilst a pupil is away from school the school will work with the local authority to ensure the pupil can successfully remain in touch with their school.

### **Reintegration**

When a pupil is considered well enough to return to school, the school will develop a tailored reintegration plan in collaboration with the local authority. The school will work with the local authority when reintegration into school is anticipated to planned for consistent provision during and after the period of education outside school. As far as possible, the child will be able to access the curriculum and materials that they would have used in school.

If appropriate, the school's first aider will be involved in the development of the pupil's reintegration plan and informed of the timeline of the plan by the appointed name member of staff, to ensure they can prepare to offer any appropriate support to the pupil. The school will consider whether any reasonable adjustments need to be made to provide suitable access to the school and the curriculum for the pupil.

For longer absences, the reintegration plan will be developed near to the pupil's likely date of return, to avoid putting unnecessary pressure on an ill pupil or their parents in the early stages of their absence. The school is aware that some pupils will need gradual reintegration over a long period of time and will always consult with the pupil, their parents and key staff about concerns, medical issues, timing and the preferred pace of return.

**Information sharing**

It is essential that all information about pupils with health needs is kept up-to-date. To protect confidentiality, all information sharing techniques eg. staff notice boards, will be agreed with the pupil and their parents in advance of being used. All teachers, teaching assistants, supply and support staff will be provided with access to relevant information, including high risk health needs, first aiders and emergency procedures, via the agreed school procedures. Parents will be made aware of their own rights and responsibilities regarding confidentiality in information sharing.

**Training**

Staff will be trained in a timely manner to assist with the pupils return to school. Healthcare professionals should be involved in identifying and agreeing with the school the type and level of training required. Parents with pupils with additional health needs may provide specific advice but will not be the sole trainer of staff.

**Examinations and assessments**

The named member of staff will liaise with the alternative provision provider over planning in examination course requirements where appropriate. Relevant assessment information will be provided to the alternative provision provider if required. Awarding bodies may take special arrangements for pupils with permanent or long-term disabilities and learning difficulties, for temporary disabilities and illnesses. Applications for such arrangements will be submitted by the school, or local authority of more appropriate, as early as possible.

**Review**

This policy is reviewed annually by our Premises Finance and Personnel committee.