



# Parents and Visitors Code of Conduct

March 2024

**Approved by the Premises, Finance and Personnel Committee**

**To be reviewed March 2026**

At Foxes Piece Primary School we are very fortunate to have a parent body which is supportive and friendly. We recognise that the success of the school is dependent on a strong partnership between all members of the school community: pupils, parents, staff and proprietors. This partnership must be based on a polite, positive and respectful relationship. For this reason, we continue to welcome and encourage parents/carers to participate fully in the life of our school. Any reference in this policy to a "Parent", includes any parent, guardian, carer or other individual with "parental responsibility" (as defined in the Children Act 1989) for a pupil of Foxes Piece School.

The purpose of this policy is to provide a reminder about the expected conduct from our parents and visitors. We ask that all members of the school community follow these principles:

- We all respect the caring ethos of our school.
- Both parents and staff need to work together for the benefit of the pupils.
- All members of the school community should be treated with respect and, therefore, we must all set a good example in our own speech and behaviour.

In this context, threatening, violent or abusive behaviour, against any members of our school community, is unacceptable and will not be tolerated. All members of our community have a right to expect the school to be a safe place in which to work and learn. Where the behaviour of parents or visitors fall below expected standards the school will take appropriate action.

### **Parental conduct**

Parents are asked to communicate with each other and with other children, as well as all members of staff in a respectful and courteous manner; a manner in which they themselves would wish to be addressed.

### **Parental access**

Normal permitted times on the premises are at drop-off in the morning (8:45am to 9:00am) and at pick up ((between 15:00pm and 15:30 pm). If a child attends an after school club, these timings will extend to 4:00pm. Access onto the school property at any other time is by appointment only.

### **Behavioural Incidents**

In order to support a peaceful and safe school environment, the school cannot accept parents or visitors exhibiting the following:

- Conduct which undermines the safe and calm environment in school, either in the school office, classroom, around the school site, immediately outside the school or anywhere the school is being represented (sports and educational trips.)
- Using loud or offensive language, such as swearing
- Displaying an unacceptable amount of anger and aggression.
- Threatening physical violence to a member of the school community.
- Damaging school or personal property.
- Abusive telephone calls, emails, letters or other forms of written communication.
- Defamatory comments about school staff, proprietors or other parents on social media sites.
- Gender/Harassment expressing religion intolerance
- Racial abuse

- The use of physical aggression towards another adult or child. This includes physical punishment of one's own child.
- Approaching someone else's child in order to chastise them.
- Entering the school premises without authorisation

Any example of such behaviour shall, for the purposes of this policy, constitute a "Behavioural Incident". If any such incidents are reported by a parent to the school, but haven't been witnessed by a member of staff, evidence will be required to substantiate these claims.

### **INAPPROPRIATE USE OF SOCIAL MEDIA SITES**

Social media websites are being used increasingly to fuel campaigns and complaints against schools, headteachers, school staff and in some cases other parents/pupils.

We consider the use of social media websites being used in this way as unacceptable and not in the best interests of the children or the whole school community.

Any concerns you may have must be made through the appropriate channels by speaking to the class teacher or the headteacher, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any pupil or parent is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any parent or pupil removes such comments immediately.

### **PROCEDURES**

The school has processes in place for dealing with behavioural incidents. Any behavioural incident will be reported to the Head, and the appropriate procedures will be followed.

This may include verbal warnings, written warnings and/or exclusion from the school premises.

The school will send out a formal letter to the parent/carer with an invite to a meeting.

If the parent/carer refuses to attend the meeting then the school will write to the parent/carer and ask them to stop the behaviour causing the concern and warn that if they do not they may be banned from the school premises. If after this behaviour continues, the parent/carer will again be written to and informed that a ban is now in place

At any stage, the school may report serious incidents of abusive and threatening behaviour to the Police. The school has a responsibility to ensure that any act of actual or threatened violence is referred to the Police immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly is the issue of cyber bullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying. Thankfully such incidents are extremely rare.